

PRO BONO PARTNERSHIP, INC.

The Partnership, a tax exempt public charity, provides business legal services, mostly without charge, to eligible nonprofit organizations.

The Partnership provides legal advice to nonprofits, in large part, by leveraging the volunteer services of experienced lawyers working for corporations and law firms in the New York tri-state area.

Clients are matched with attorneys who provide legal advice in their fields of expertise. Our in-house legal staff, who specialize in the law of tax exempt organizations, provide coordination, provide back-up and also undertake about 20% of legal matters themselves.

CONTACT INFORMATION

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✓ Or sign up on our website:
www.probonopartnership.org

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**PRO BONO LEGAL SERVICES FOR
NONPROFIT ORGANIZATIONS**

WHO DO WE ASSIST?

To be eligible for the Partnership's services, organizations must be:

- **A nonprofit organization** (or those seeking 501c3 status) working with the disadvantaged or providing important social, civic, arts or environmental programs or services;
- **Unable to pay for legal services** without significantly impacting resources for programs; and
- **Located in** Orange, Putnam, Rockland or Westchester Counties in NY; Connecticut; or New Jersey. We accept some nonprofit organizations in surrounding areas on a case-by-case basis.

TO REQUEST ASSISTANCE

- ✓ Complete the one-page Request for Legal Assistance form on the Partnership's website: www.probonopartnership.org

OUR LEGAL SERVICES

The Partnership provides legal advice to nonprofit organizations related to business needs, such as:

- Corporate structure and governance
- Compliance with state and federal regulations
- Contracts and leases
- Fundraising
- Real estate
- Intellectual property
- Employment law
- Lobbying
- Environmental law

LEGAL RESOURCE CALL CENTER

Nonprofit executives, directors or their attorneys may call the Partnership to request quick advice on legal questions that do not require that we open formal matter. This service is not limited to clients.

- ✓ **For brief legal advice by phone**, call us. (See Contact Information.)

PUBLICATIONS & NEWSLETTER

We provide free, easy-to-understand materials for problem solving or practical guidance on our website and in a periodic e-newsletter.

- ✓ To subscribe to our newsletter or for other information, e-mail: information@probonopartner.org

WORKSHOPS

We also provide workshops for nonprofit executives and directors on topics such as:

- HIPAA and Other Medical and Employment Issues
- Addressing Risk and the Role of Insurance
- Managing Volunteers: the Federal Volunteer Protection Act and Other Protections
- Screening and Background Checks
- Overview of Key Legal Issues
- Sarbanes-Oxley and Other Current Hot Topics
- Fundraising and Revenue Generating Activities
- Pitfalls in Tax Filings and Negotiating with the IRS about Liability
- Lobbying and Political Activities
- Benefits, Responsibilities and Alternatives to Applying for Tax Exemption
- Legal Issues Related to Website Use
- Issues of Nonprofit Landlords or Leaseholders

PARTNERSHIP RECOGNITION

- American Bar Association-West Group Public Service Award 1999
- American Corporate Counsel Corporate Pro Bono Award 2000
- Lexis-Nexis/Corporate Legal Times Distinguished Legal Service Award 2001
- Thirteen/WNET New York and WLIW21 Community Hall of Fame 2007

