

Objective:

To obtain a challenging position where my education, analytical skills and work experience can be effectively utilized to contribute to the goals and company profits.

Profile:

Enthusiastic, dependable, creative and hard-working with demonstrated experience.
Exceptional communication and organizational skills as well as the ability to make decisions.

EDUCATION:

University of New Haven, West Haven, CT - Graduate School of Business
MBA – Accounting – Graduated January 2008
GPA: 3.7

Central Connecticut State University, New Britain, CT
BS - Finance - Graduated May 2006
Athletic Activity: Varsity Ice Hockey
ACHA Northeast Team, All Supereast Team

WORK EXPERIENCE

EXPERIENCE:

J.H. Cohn (Haggett & Longobardi CPA's), Glastonbury CT – January 2008 – April 2009

Performed a variety of accounting, audit, internal controls review, and tax services for one of the top 20 accounting firms.

Level 1 Auditor/Accountant – July 2008 – April 2009

Auditor - January 2008 – July 2008

- Diverse client base including: manufacturing, non-profit, retail, and service industries.
- Prepared audit work papers and assisted with preparation of audit reports/financial statements for presentation to client management.
- Prepared general ledger, journal entries, financial statements and schedules for various engagements.
- Performed account analysis, reconciliations and analytical review.
- Coordinated physical inventory, including audits and audit walkthroughs.
- Full understanding of automated general ledger, tax and accounting systems.
- Responsible for execution of financial statement audits/reviews as well as pension, 401k and benefit plan audits.
- Performed risk assessments and internal controls testing and reviews.
- Assumed full responsibility for execution of field work
- Prepared tax returns including: non profit, partnership, corporation and individual tax returns.

PART TIME EXPERIENCE:

Circuit City, Newington, CT - Part Time 2006 – December 2007 – Sales Associate

- Provide sales support and assistance to retail customers with their electronic requirements

Phantom Fireworks, Newington, CT - Summer of 2005 – Store Manager

- Coordinated Store opening including: store display, inventory, hiring, coaching and scheduling of personnel.
- Responsible for inventory management.
- Provided daily sales reporting.
- Coordinated payroll. Responsible for balancing the cash register and making daily deposits and reconciliation's.

Mortgage Lenders Inc., Middletown, CT - Summer of 2004 – Financial Intern

- Investment coordinator for the mortgage lending secondary marketing division.
- Handled mortgage investor's support and performed financial modeling and analysis.
- Experience with financial and mortgage lending systems.